

<p>केन्द्रीय विद्यालय संगठन (मानव संसाधन विकास मंत्रालय, भारत सरकार) संभागीय कार्यालय, कोलकाता ई.बी. ब्लॉक, सेक्टर-1, लबोनी, साल्ट लेक कोलकाता - 700064</p>	 केन्द्रीय विद्यालय संगठन	<p>KENDRIYA VIDYALAYA SANGATHAN (Ministry of HRD, Govt. of India) REGIONAL OFFICE, KOLKATA EB Block, Sector-I, Laboni, Salt Lake, Kolkata-700064</p> <p>☎ (033) 23376998(DC) / 23219490(ACs) / 23596099(AO/FO) ☎ (033) 23379335</p>
<p>ई-मेल: kvskolkata@yahoo.co.in वेबसाइट: www.kvsrokololkata.org.in</p>		

फ.25331/01/15-16/के.वि.एस.(शैक्षिक)/

दिनांक : 10.04.2018

E-MAIL ONLY

To
The Principal,
All KVs,
Under Kolkata Region.

Local Transfer 2018-19

Sub : Admission on Local Transfer for the year 2018-19

Madam/Sir,

With reference to the subject cited above, this to inform you that permission for local transfer will be granted by this office on merit basis. I am to enclose herewith the Local Transfer Format for your information. The Local transfer format may be uploaded in your Website by 25th April, 2018. The said information may also be displayed in the entrance gate as well as in notice board. 3 copies of Local transfer format may be collected from the parents from 07.05.2018 along with supporting documents by the KV where the child is studying.

After filling up all the points, Principal (where the child is studying) shall send two copies along with all documents to the concerned Principal (where student wants to get local transfer) **forthwith**. Principal of the Vidyalaya, where local transfer is sought, shall forward one copy along with all supporting documents to KVS RO, **on or before 19.05.2018** with his remarks i.e. **recommended/not recommended** or **any other remarks**. Application should not be sent through the Parent.

After **19.05.2018** no application will be entertained. All local transfers will be finalized by R.O by 25th June, 2018

You are also requested to dispose of the following cases (not admitted as fresh during 18-19) at your own level subject to enrolment position below 55 per section :

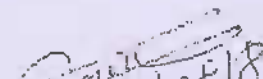
1. Involving Parents Transfer (Govt. employee) within the station leading to change of residence.

Yours faithfully,


(P.B.S. USHA)
Dy. Commissioner

Encl : as above.

*Admission Department -
for information and
necessary act. pl.*


14/04/2018